

## KARITON ART GALLERY EXHIBITION APPLICATION CONTRACT FORM

The Kariton Art Gallery is operated by the Abbotsford Arts Council and is a resource for local artists to exhibit their works. The gallery features 10 to 12 exhibitions per year that showcase the works of over 100 artists.

Exhibitions are adjudicated by the gallery committee. Selections are based on presentation of the body of work, concept and artistic skill. Exhibitions are curated to represent a diversity of media, skill level, and to accommodate a few group exhibitions and eligible themed open calls each year.

Artists should be residents of Abbotsford or should have a significant connection to the Abbotsford arts community. Artists may live or be involved in communities outside of Abbotsford as long as one of these specifications apply.

Full name \_\_\_\_\_ Address \_\_\_\_\_  
 \_\_\_\_\_  
 Phone \_\_\_\_\_ City \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_  
 Email \_\_\_\_\_ Website \_\_\_\_\_  
 Company \_\_\_\_\_ Social media handles Twitter \_\_\_\_\_  
 if applicable Instagram \_\_\_\_\_

**Medium** (list all that apply): \_\_\_\_\_

**Concept** (is submission a concept of work to be completed?) \_\_\_\_\_

**Specifications** Number of works to exhibit: \_\_\_\_\_ Is work: 2D 3D Other: \_\_\_\_\_

**Price range of work** Lowest price: \$ \_\_\_\_\_ Highest price: \$ \_\_\_\_\_

**Space required** Wall space Floor space Special display needs? \_\_\_\_\_

Will your work be wired and able to hang through a hanging system? \_\_\_\_\_

**Size of work** Smallest \_\_\_\_\_" x \_\_\_\_\_" Largest \_\_\_\_\_" x \_\_\_\_\_" Monumental or life-size work \_\_\_\_\_

**Working title/concept of proposed exhibition** \_\_\_\_\_

**Kariton Gallery Exhibition Schedule:** Please check **ALL** months you are available to exhibit if accepted for an exhibition. Exhibitions are typically 4.5 weeks long, but duration is subject to change.

*\*This does not apply to Boutique artists.*

- |                   |                 |                    |
|-------------------|-----------------|--------------------|
| • <b>January</b>  | • <b>May</b>    | • <b>September</b> |
| • <b>February</b> | • <b>June</b>   | • <b>October</b>   |
| • <b>March</b>    | • <b>July</b>   | • <b>November</b>  |
| • <b>April</b>    | • <b>August</b> | • <b>December</b>  |

**\*If you are applying for a themed open call please specify which one:** \_\_\_\_\_

Please give a brief description of the process taken to create the artwork: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Gallery Submission Requirements

- No original or physical examples of artwork will be accepted for jury.
- **All items must be original and made by the applicant. No kit crafts, items purchased and assembled, imported crafts, or items crafted by someone other than the applicant will be accepted.**
- All exhibiting artists must be a member in good standing with the Abbotsford Arts Council. Individual membership is \$30 per year, and group membership is \$50 per year. Even if there is a group membership in place, each individual member who has a piece hanging in the gallery must also have an individual membership. \*Payment is not due until after acceptance, membership is not required to apply.
- **There will be TWO phases of jurying:** once upon application submission and again at the time of item drop-off and installation. The AAC reserves the right to refuse to display any artwork. All decisions of the jury are final.
- A self-addressed, stamped envelope must be included if the artist would like a CD/USB submission returned. Any remaining submissions will not be held indefinitely.
- The Abbotsford Arts Council will contact the artist with regard to acceptance and directions on submission pick up/inventory drop off if, which will occur by appointment. Applications submitted in any other fashion will not be accepted.
- All 2D works must be delivered ready to hang with **D-rings** and a hanging wire attached. The AAC reserves the right to refuse to display any artwork that does not have appropriate hardware. For clarification, please email: gallerycoordinator@abbotsfordartscouncil.com

## Application Checklist

All applications for Kariton Art Gallery and Kariton Boutique must include:

- Short artist statement.
- Artist biography.
- List of submitted works including title, size (inches), medium, price and any additional statement or information about the piece you wish the jury to be aware of.
- A maximum of eight JPG images (300 DPI or higher) of your submitted via drop box, or on a USB stick accompanied by this application. Label images: (first initial)\_(lastname)\_(title)\_(size)\_(price).
- All images should be submitted with the intent to be used for publicity upon acceptance.
- Artists are encouraged to volunteer their time during the exhibition in the form of a demo, workshop, or gallery attending.

*Artist may also choose to include a CV or list of previous exhibitions*

## UPON ACCEPTANCE ALL ARTISTS MUST SUBMIT:

- Artwork and inventory is to be submitted as scheduled.
- Inventory sheet will be required according to appropriate boutique and exhibition time frame and will include:
  - Name of artist
  - Title of each piece
  - Size of each piece
  - Medium of each piece
  - Price of each piece
  - Artists personal inventory numbers (if any)

## EXHIBIT AND BOUTIQUE CONTRACT

This agreement is made in duplicate between \_\_\_\_\_ (the "Artist(s)") and Kariton Art Gallery ("the Gallery").

### 1. General Intent

- 1.1 The Artist(s) will present an exhibition of selected artwork in the Gallery.
- 1.2 The Gallery will present the artwork by the Artist(s) agreed by both parties during the dates specified.

### 2. Compensation

2.1 The Artist(s) agree(s) that the Gallery staff shall handle all sales of artwork displayed in the Gallery. The Gallery will receive 30% commission on the price of artwork sold; the Artist(s) will receive 70% of the sale. Shipping and any shipping costs will be the responsibility of the Artist(s). The Abbotsford Arts Council agrees to make payment less commission between 30 - 90 days of the exhibition's conclusion. All payment cheques must be picked up in person and a release signed. **Initial** \_\_\_\_\_

- 2.2 The Gallery does not collect PST or GST on the artwork.

### 3. Documentation

3.1 The Artist(s) will provide a title of the exhibit, description of the artwork, and biographical information no later than 6 weeks prior to exhibition dates. Boutique items will be accompanied by handouts to be given to the purchaser at the time of sale.

3.2 The Gallery may make photographic documentation of the exhibition and/or Boutique presentation for use in publicity, marketing, and public relations projects present and future, including exhibition on the internet. The Artist(s) will be given full credit for all photographic documentation.

### 4. Insurance

4.1 The Artist(s) will be responsible for insurance coverage on artwork during transit of the work to the Gallery. The artwork will be covered by insurance for damage or theft for the duration of the exhibition. The Abbotsford Arts Council shall have the right to enforce fire codes and all local ordinance requirements.

### 5. Promotion by the Gallery

5.1 The Gallery will co-sponsor an opening reception during the exhibition with the Artist(s). The exhibiting Artist(s) must be present at the reception. This does not apply to Boutique artists.

### 6. Promotion by the Artist(s)

6.1 The Artist(s) is encouraged to give a demonstration of his or her work in progress, workshop or an artist talk.

### 7. Installation

7.1 Gallery staff and volunteers are responsible for curating the display of the artwork, to the specifications outlined in the Gallery policy. Final decision for the inclusion or exclusion of the artwork will rest with the Gallery. All artwork will be displayed or hung to the best advantage for the purpose of sale of said work. All wall work must be properly framed and matted, clean and free of dust and fingerprints and **hung via hanging wire**. Artwork on wrapped **canvas must have clean, finished edges**. Under no circumstances will the Artist be allowed to alter any displays, including those that pertain to their work as well as the work of other artists. Special arrangements can be made with the Executive Director in the case of certain exceptions or artwork limitations.

7.2 Artists wishing to remove their items from Boutique inventory must do so by appointment and with the permission of the Executive Director. Under no circumstances will an artist remove a piece of artwork before the end of the exhibition. Failing to adhere to these rules will lead to the artist's immediate and indefinite dismissal from the Gallery.

7.3 Any special display equipment (stands, etc.) needed must be provided by the Artist and properly labeled with the Artist's name and contact information. Displays without labels will be assumed property of the Gallery.

### 8. Copyright

8.1 At the artists request the Gallery will not permit reproductions of the artwork in the exhibition. Gallery Coordinator must be notified prior to the start of the exhibition.

8.2 All work left with the Abbotsford Arts Council at the Gallery on consignment shall remain the sole property of the Artist(s) until sold. In the event of the Artist(s) death, this agreement becomes null and void and all work

left on consignment reverts to the Artist(s)' survivors on demand. The Abbotsford Arts Council and/or the Gallery shall not be entitled to make or assert any claim or right to any possessory liens against the property of the Artist(s) for any cause whatsoever. Work on consignment on the premises of the Abbotsford Arts Council and/or the Gallery may not be open to claim by the Gallery's creditors (if such exist) and continue to remain the sole property of the Artist(s) or the Artist(s) estate if not sold.

**9. Cancellation**

9.1 In the event of the Gallery cancelling the exhibition or Boutique display, the Gallery will make every attempt to notify the Artist(s) as soon as possible.

**10. Breach of Agreement – Artist(s)**

10.1 In the event that the Artist(s) is unable to provide the works of art to be exhibited on the requested date, all future show opportunities. Exhibits may be forfeit. If the Artist(s) is unable to fulfill obligations, notice must be given in writing as soon as possible. If the Artist(s) acts in a manner which the Abbotsford Arts Council considers to be detrimental, the Abbotsford Arts Council and/or the Gallery may terminate this agreement without notice and remove the Artist(s)' work from the exhibit space.

**11. Amendments**

11.1 All amendments and modifications of this agreement will be with the written mutual consent of both parties.

**Signed**

\_\_\_\_\_  
Artist(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director, Abbotsford Arts Council & Kariton Art Gallery

\_\_\_\_\_  
Date